QP Code: UV25DIS002

Reg. No : .....
Name : .....

ST MARY'S COLLEGE (AUTONOMOUS), THRISSUR-20

I SEMESTER (CBCSS - VUG) DEGREE EXAMINATIONS, NOVEMBER 2025
(Improvement/Supplementary)
B. Voc. Programs
ENG1A02 : FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH
2024 Only
(Credits: 3)

Time: 2 Hours **Maximum Marks: 60**

Section A

*Short answer type carries **2** Marks each.* ***(12X2=24 Marks) (Ceiling 20)***

1. What are conjunctions?
2. He said that they had come. (Change into direct speech.)
3. Define 'Communication'.
4. What is a case study?
5. Fill in the blanks with suitable prepositions in the following sentences: a) He came .....car but I came ....foot. b) It was .....rainy day .....June that she got married.
6. She is doing her homework. (Change the statement into interrogative sentence.)
7. Punctuate the following sentence: do you like it here asked portman.
8. How does noise act as a barrier to communication?
9. What are the purposes of group discussion according to Meenakshi Raman and Sangeeta Sharma.
10. What is a memo?
11. What a good show it was!(Identify the sentence type and change into declarative sentence.)
12. What are articles?

Section B

*Paragraph type carries **5** Marks each.* ***(7X5=35 Marks) (Ceiling 30)***

13. What are the three stages of a formal meeting?
14. Prepare an email to the Editor of Poetry Journal published online. Request him that you would like to send two of your poems to be included in the next issue.

Turn Over

15. What are the do's and don'ts to be followed while drafting a CV?

16. What are the five basic sentence patterns in English? Explain with suitable examples.

17. Rewrite the following sentences from passive voice to active voice.
    1. The letter was written by John.
    2. The cake was eaten by the children.
    3. The project will be completed by the team next week.
    4. The song was sung by her beautifully.
    5. The book is being read by the students.

18. Identify the correct form of the verb in the brackets and fill in the blanks.
    1. He ---------(plays/play) cricket every day.
    2. 56 years ------(is/are) the minimum age for retirement.
    3. Everyone ------(has/have) entered the hall.
    4. Minister as well as his body guards ..... (has/have) arrived on time.
    5. All of the cake .....(is/are) gone.

19. What is the common format of a business letter?

Section C

*Essay-type carries **10** Marks : Answer **any one** question. **(1X10=10 Marks)***

20. Discuss your experience of communication which was influenced by psychological factors.

21. Elaborate on the three tenses of Traditional English Grammar.

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