

**FIRST SEMESTER B.A./B.Sc./B.B.A./B.Com./AFSAL-UL-ULAMA DEGREE
EXAMINATION, JANUARY 2012**

Part I—English (Common Course)

A 01—COMMUNICATION SKILLS IN ENGLISH

Time : Three Hours

Maximum : 30 Weightage

I. Answer *all* the questions :

A. Choose the correct answer :

1 Which of the following is not the quality of an active listener ?

- (a) Wearing sunglasses.
- (b) Making eye contact with the speaker.
- (c) Responding through verbal signals.
- (d) Interest in the topic.

2 How many syllables are there in the word "another" ?

- (a) One.
- (b) Two.
- (c) Three.
- (d) Four.

3 Identify the word with the correct stress mark :

- (a) January.
- (b) July.
- (c) August.
- (d) April.

4 Choose the correct intonation mark for the sentence given below

How strange !

- (a) **How** \ strange ?
- (b) \ **How** strange ?
- (c) **How** / strange ?
- (d) / **How** strange ?

B. Fill in the blanks

5 When the same word is used as a noun and a verb, the verb is usually stressed on the _____ syllable.

**6 When you stand at a railway station, you listen to announcements for _____
_____ is the vowel used for the 'ou' sound in the word 'courage'.**

8 In a group discussion, _____ role helps in maintaining the rapport between members.

C. Answer the following, each in a *word*, or a *phrase* :

9 Which is the consonant used in "eyes" ?

10 What is the tone normally used for yes-no questions ?

Turn over

11 How is the word 'fast' pronounced in British English ?

12 What is the weak form of 'were' ?

(12 x ¼ = 3 weightage)

II. Answer in a sentence or two all the *nine* questions :

13 Rewrite the following sentence into normal spelling :

/an æpl e deI kips fa dəktər əweI/

14 What is the difference between listening and hearing ?

15 How many syllables are there in the word 'following' ?

16 How do we listen to a news bulletin ?

17 Write a word in which a syllable has three or more consonant sounds after the vowel ?

18 Why is English called an unphonetic language ?

19 How is the word 'you' pronounced when it occurs before a vowel sound ?

20 Identify the diphthongs used in the following words :—

(a) race ; (b) white.

21 Mention any *two* disadvantages of telephone as a medium of communication.

(9 x 1 = 9 weightage)

III. Answer any *five* questions in a *paragraph* each :

22 What are the leadership skills required for effective participation in a group discussion ?

23 How would you offer help to a blindman struggling to cross the road ?

24 Some verbs that end in -d/-ed are transcribed below. The pronunciation of the -d/-ed endings are not given. Put them in the blank spaces :

- | | |
|-------------|-------------|
| (a) Sneezed | /sni : z |
| (b) Leaped | /li : p—/ |
| (c) Worked | /wɜ : k—/ |
| (d) Peeled | /pi : /—/ |
| (e) Related | —in /eit—/ |
| (f) Divided | /di v əId—/ |

25 You are in a large hotel, looking for a washroom. Seek the help of a member of the hotel staff.

26 Mark the tone' (rising/falling) in the following sentences :

- | | |
|-------------------|------------------|
| (a) Thank you. | (h) That's nice. |
| (c) Are we late ? | (d) Nonsense ! |

27 List any *four* barriers to listening.

28 You are answering calls in the following situations. The person, the caller wants to speak to, is unavailable. What would you tell the caller in each case ?

- (a) The person is on leave.
(b) The person is in a meeting.

x 2 = 10 weightage)

IV. er any

31 explain the roles and functions in a group discussion.

31 Define “reading”. Describe with suitable examples, the different strategies of reading communication used.

(2 × 4 = 8 weightage)